

Self appraisal report for Year (2023-24)

Auditor Agency: Amitava Ray(National Productivity Council)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Technology, Kanpur

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|---|------------------|---------------|--|
| 1 | Organisation and Function | | | | | | | |
| 1.1 | Particulars of its organisation, functions and duties[Section 4(1)(b)(i)] | | | | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | Indian Institute of Technology Kanpur, Kalyanpur, Kanpur -208016 | Fully Met | 1.28 | https://www.iitk.ac.in/new/contact-iitk or https://www.iitk.ac.in/new/public-information |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | Director https://www.iitk.ac.in/new/director | Fully Met | 1.28 | Director https://www.iitk.ac.in/new/director |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | https://www.iitk.ac.in/new/institute-overview | Fully Met | 1.28 | https://www.iitk.ac.in/new/institute-overview |
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | https://www.iitk.ac.in/new/acts-statutes-and-ordinances | Fully Met | 1.28 | https://www.iitk.ac.in/new/acts-statutes-and-ordinances |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | https://www.iitk.ac.in/new/organization-chart | Fully Met | 1.28 | https://www.iitk.ac.in/new/organization-chart |

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अमितवा राय / AMITAVA RAY
 निदेशक / Director
 राष्ट्रीय उत्पादकता परिषद (National Productivity Council)
 (Under Ministry of Commerce & Industry, Govt. of India)
 110003

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|--|------------------|---------------|--|
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | k.ac.in/new/or ganization-tree IIT Kanpur Acts & Statutes:- http s://www.iitk.ac .in/new/acts | Fully Met | 1.28 | IIT Kanpur Acts & Statutes:- http s://www.iitk.ac .in/new/acts |
| 1.2 | Power and duties of its officers and employees[Section 4(1) (b)(ii)] | | | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.54 | 1.54 | https://www.iit k.ac.in/new/ad ministration-st aff-members h ttps://www.iitk. ac.in/new/fina nce-office http s://www.iitk.ac .in/new/data/O ffice-Order-10 0-with-DFPR- 2018.pdf | Fully Met | 1.54 | https://www.iit k.ac.in/new/ad ministration-st aff-members h ttps://www.iitk. ac.in/new/fina nce-office http s://www.iitk.ac .in/new/data/O ffice-Order-10 0-with-DFPR- 2018.pdf |
| 1.2.2 | Power and duties of other employees | Fully Met | 1.54 | 1.54 | https://www.iit k.ac.in/doad/ | Fully Met | 1.54 | https://www.iit k.ac.in/doad/ |
| 1.2.3 | Rules/ orders under which powers and duty are derived and | Fully Met | 1.54 | 1.54 | https://www.iit k.ac.in/new/da ta/statutes.pdf | Fully Met | 1.54 | https://www.iit k.ac.in/new/da ta/statutes.pdf |
| 1.2.4 | Exercised | Fully Met | 1.54 | 1.54 | -----do---- | Fully Met | 1.54 | https://www.iit k.ac.in/new/da ta/statutes.pdf |
| 1.2.5 | Work allocation | Fully Met | 1.54 | 1.54 | -----do---- | Fully Met | 1.54 | https://www.iit k.ac.in/new/da ta/statutes.pdf |

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|--------|---|-----------|-------|---------------|--|------------------|---------------|--|
| 1.4.4 | Time-limit for achieving the targets accessed | Fully Met | 1.54 | 1.54 | https://www.iitk.ac.in/doaa/transcripts-and-certificates.html https://www.iitk.ac.in/doaa/data/(3)_Transcripts_1991_till_date.pdf | Fully Met | 1.54 | n/new/acts-statutes-and-ordinances.html https://www.iitk.ac.in/new/data/statutes.pdf https://www.iitk.ac.in/doaa/transcripts-and-certificates.html https://www.iitk.ac.in/doaa/data/(3)_Transcripts_1991_till_date.pdf webpages give information of issue of Transcripts. Information under this category should include projects/activities/assignments completed by IIT Kanpur within time limits https://www.iitk.ac.in/doi/recently- |

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|--------|--|-----------|-------|---------------|---|------------------|---------------|---|
| 1.4.5 | Process of redress of grievances | Fully Met | 1.54 | 1.54 | https://pgporta.l.gov.in/ | Fully Met | 1.54 | https://pgporta.l.gov.in/ completed |
| 1.5 | Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)] | | | | | | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 1.92 | 1.92 | https://www.iitk.ac.in/new/departmental/statutes.pdf | Fully Met | 1.92 | https://www.iitk.ac.in/new/departmental/statutes.pdf |
| 1.5.2 | List of Rules, regulations, instructions manuals and records. | Fully Met | 1.92 | 1.92 | https://iitk.ac.in/new/institute-overview https://iitk.ac.in/new/acts-stature https://iitk.ac.in/new/s-and-ordinances | Fully Met | 1.92 | https://iitk.ac.in/new/institute-overview https://iitk.ac.in/new/acts-stature https://iitk.ac.in/new/s-and-ordinances |
| 1.5.3 | Acts/ Rules manuals etc. | Fully Met | 1.92 | 1.92 | https://iitk.ac.in/new/acts-statures-and-ordinances | Fully Met | 1.92 | https://www.iitk.ac.in/new/public-information |
| 1.5.4 | Transfer policy and transfer orders | Fully Met | 1.92 | 1.92 | https://web.iitk.ac.in/july14iitkn/data/adminofficeorders/OO-91-09-07-21.pdf | Fully Met | 1.92 | Due to Administrative reason transfer policy and its order could not be opened from outside IIT Kanpur Campus. |
| 1.6 | Categories of documents held by the authority under its control[Section 4(1)(b) (vi)] | | | | | | | |
| 1.6.1 | Categories of documents | Fully Met | 3.85 | 3.85 | https://drive.google.com/file/d/11-KPaVcV | Fully Met | 3.85 | https://drive.google.com/file/d/11-KPaVcV |

[Handwritten signature]

3.85
 Fully Met
 NATIONAL PRODUCTIVITY COORDINATING CENTRE
 (Under Ministry of Commerce & Industry, Govt. of India)
 110005
 New Delhi

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|--|
| 1.6.2 | Custodian of documents/categories | Fully Met | 3.85 | 3.85 | VxJab9EZGyi Ot-RpGlmEhp sK/view?usp=sharing https://drive.google.com/file/d/11-KPaVCv VxJab9EZGyi Ot-RpGlmEhp sK/view?usp=sharing | Fully Met | 3.85 | VxJab9EZGyi Ot-RpGlmEhp sK/view?usp=sharing https://www.iitk.ac.in/new/boards-of-governors https://www.iitk.ac.in/new/index.php/senate https://www.iitk.ac.in/new/finance-committee https://www.iitk.ac.in/new/building-works-committee https://www.iitk.ac.in/new/annual-reports https://www.iitk.ac.in/new/acts-statutes-and-ordinances https://www.iitk.ac.in/new/key-administrators |
| 1.7 | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)] | | | | | | | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | Board of Governors, IIT Kanpur | Fully Met | 0.96 | Board of Governors, IIT Kanpur |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|---------------|---|------------------|---------------|---|
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | https://iitk.ac.in/new/board-of-governers | Fully Met | 0.96 | https://iitk.ac.in/new/board-of-governers |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | 01.01.2024 | Fully Met | 0.96 | 01.01.2024 |
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | Three Years | Fully Met | 0.96 | Three Years |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | https://www.iitk.ac.in/new/data/statutes.pdf | Fully Met | 0.96 | https://www.iitk.ac.in/new/data/statutes.pdf |
| 1.7.6 | Whether their meetings are open to the public? | Fully Met | 0.96 | 0.96 | No | Fully Met | 0.96 | No |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Fully Met | 0.96 | 0.96 | No | Fully Met | 0.96 | No |
| 1.7.8 | Place where the minutes if open to the public are available? | Fully Met | 0.96 | 0.96 | NA | Fully Met | 0.96 | NA |
| 1.8 | Directory of officers and employees[Section 4(1) (b) (ix)] | | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | https://oag.iitk.ac.in/Tel/ | Fully Met | 3.85 | https://oag.iitk.ac.in/Tel/ |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | https://oag.iitk.ac.in/Tel/ | Fully Met | 3.85 | https://oag.iitk.ac.in/Tel/ |
| 1.9 | Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)] | | | | | | | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | https://iitk.ac.in/new/data/Party_Structure.pdf | Fully Met | 3.85 | https://iitk.ac.in/new/data/Party_Structure.pdf |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | Compensation is given as per the GOI guidelines approved by the Board of | Fully Met | 3.85 | Compensation is given as per the GOI guidelines approved by the Board of |

[Signature]

अतिरिक्त सहा / AMITAVA RAY
 सहायक निदेशक / Group Head (Administration)
 राष्ट्रीय उत्पादकता परिषद / NATIONAL PRODUCTIVITY COUNCIL
 (अधीनस्थ विभाग) / Under Ministry of Commerce & Industry
 (अधीनस्थ विभाग) / Under Ministry of Commerce & Industry
 (अधीनस्थ विभाग) / Under Ministry of Commerce & Industry

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|-------------|---|-----------|-------|---------------|--|------------------|---------------|--|
| | | | | | Governors IIT Kanpur. https://www.iitk.ac.in/new/data/O-HONORAR IUM-7-1-19.pdf | | | Governors IIT Kanpur. https://www.iitk.ac.in/new/data/O-HONORAR IUM-7-1-19.pdf |
| 1.10 | Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)] | | | | | | | |
| 1.10.1 | Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority | Fully Met | 3.85 | 3.85 | https://iitk.ac.in/new/public-information | Fully Met | 3.85 | https://iitk.ac.in/new/public-information |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | https://iitk.ac.in/new/public-information | Fully Met | 3.85 | https://iitk.ac.in/new/public-information |
| 1.11 | No. Of employees against whom Disciplinary action has been proposed/ taken[Section 4(2)] | | | | | | | |
| 1.11.1 | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | The total no. of employee(s) against whom DA is pending for minor/major penalty is 01. One | Fully Met | 3.85 | The total no. of employee(s) against whom DA is pending for minor/major penalty is 01. One |
| 1.11.2 | (ii) Finalised for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | One | Fully Met | 3.85 | One |
| 1.12 | Programmes to advance understanding of RTI[Section 26] | | | | | | | |
| 1.12.1 | Educational programmes | Fully Met | 1.92 | 1.92 | https://iitk.ac.in/new/staff-training | Fully Met | 1.92 | Workshop related to RTI Act, 2005 was held during December 2023. The |

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|--------|--|-----------|-------|---------------|---|------------------|---------------|---|
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | Fully Met | 1.92 | 1.92 | https://iitk.ac.in/new/staff-training | Fully Met | 1.92 | Auditor details can be accessed at RTI web page in the Workshop tab. https://www.iitk.ac.in/new/public-information Workshop related to RTI Act, 2005 was held during December 2023. The details can be accessed at RTI web page in the Workshop tab. https://iitk.ac.in/new/data/nu https://iitk.ac.in/new/data/nu https://iitk.ac.in/new/data/nu |
| 1.12.3 | Training of CPIO/APIO | Fully Met | 1.92 | 1.92 | Institute conducts periodic workshops at the Institute to educate CPIO / APIO and other employee(s) | Fully Met | 1.92 | https://iitk.ac.in/new/data/nu https://iitk.ac.in/new/data/nu https://iitk.ac.in/new/data/nu |

Amitava Ray

श्रीमति. एम. अमितावा राय / Director,
 राष्ट्रीय उत्पादनशीलता परिषद (National Productivity Council)
 (Under Ministry of Commerce & Industry, Govt. of India)
 110003
 लोधी रोड, लोधी रोड, नई दिल्ली

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|---|-----------|------------|---------------|---|------------------|---------------|---|
| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met | 1.92 | 1.92 | about the provisions of RTI Act, 2005. https://iitk.ac.in/new/public-information https://iitk.ac.in/new/data/RTI/RTIGUIDE LINES.pdf | Fully Met | 1.92 | https://iitk.ac.in/new/data/RTI/RTIGUIDE LINES.pdf |
| 1.13 | Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 1.13.1 | Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013] | Fully Met | 7.69 | 7.69 | Transfers of staffs and officials are done as per the need basis. | Fully Met | 7.69 | Due to Administrative reason transfer policy and its order could not be opened from outside IIT Kanpur Campus |
| Total | | | 100 | 100 | | 100 | 100 | |
| 2 | Budget and Programme | | | | | | | |
| 2.1 | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)] | | | | | | | |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | https://www.iitk.ac.in/new/buget | Fully Met | 10.00 | https://www.iitk.ac.in/new/buget |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | https://www.iitk.ac.in/new/buget | Fully Met | 10.00 | https://www.iitk.ac.in/new/buget |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | https://www.iitk.ac.in/new/buget | Fully Met | 10.00 | https://www.iitk.ac.in/new/buget |

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|--------|---|-----------|-------|---------------|---|------------------|---------------|---|
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | https://www.iitk.ac.in/new/budget | Fully Met | 10.00 | https://www.iitk.ac.in/new/budget |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Fully Met | 10 | 10.00 | https://www.iitk.ac.in/new/annual-accounts | Fully Met | 10.00 | https://www.iitk.ac.in/new/annual-accounts |
| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012) | | | | | | | |
| 2.2.1 | Budget | Fully Met | 16.67 | 16.67 | https://www.iitk.ac.in/new/data/CPDA_1.pdf | Fully Met | 16.67 | https://www.iitk.ac.in/new/data/CPDA_1.pdf |
| 2.2.2 | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | Fully Met | 16.67 | 16.67 | https://www.iitk.ac.in/dofa/data/Travel-Support-of-Faculty-members_for_Quick_Link_DOFA_Webpage.pdf | Partially Met | 8.34 | https://www.iitk.ac.in/dofa/data/Travel-Support-of-Faculty-members_for_Quick_Link_DOFA_Webpage.pdf |
| 2.2.3 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the | Fully Met | 16.67 | 16.67 | https://www.iitk.ac.in/new/tenders | Fully Met | 16.67 | https://www.iitk.ac.in/new/tenders |

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| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------------|-------|---------------|---|------------------|---------------|---|
| | above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | | | | | | | |
| 2.3 | Manner of execution of subsidy programme [Section 4(i)(b)(xii)] | | | | | | | |
| 2.3.1 | Name of the programme of activity | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.2 | Objective of the programme | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.3 | Procedure to avail benefits | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.4 | Duration of the programme/ scheme | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.5 | Physical and financial targets of the programme | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.7 | Eligibility criteria for grant of subsidy | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.4 | Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] | | | | | | | |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.5.2 | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | Not Applicable0 | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | Fully Met | 50 | 50.00 | https://www.iit k.ac.in/new/annual-accounts | Fully Met | 50.00 | https://www.iit k.ac.in/new/annual-accounts |

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|--------|---|-----------------|-------|---------------|---------|------------------|---------------|---------------------|
| 3 | Publicity Band Public interface | | 150 | 150 | | 150 | 142 | |
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.2 | Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.3 | Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.4 | Public- private partnerships (PPP)- Detailed project reports (DPPRs) | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.5 | Public- private partnerships (PPP)- Concession agreements. | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.6 | Public- private partnerships (PPP)- Operation and maintenance manuals | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.7 | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.8 | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.9 | Public- private partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |
| 3.1.10 | Public- private partnerships (PPP) - The process relating to outputs and outcomes | Not Applicable0 | 0 | 0 | empty | Not Applicable0 | | Not Applicable |

NATIONAL ANTI-CORRUPTION AUTHORITY
 (National Institute of Public Administration)
 Director, National Anti-Corruption Authority
 1100, Connaught Place, New Delhi - 110028
 (Under Section 4(1)(b)(vii) of RTI Act, 2005)

Shrey

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|----------------|-------|---------------|--|------------------|----------------|--|
| 3.1.11 | of the selection of the private sector party (concessionaire etc.) Public- private partnerships (PPP) - All payment made under the PPP project | Not Applicable | 0 | empty | Not Applicable | 0 | Not Applicable | Not Applicable |
| 3.2 | Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)] | | | | | | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Fully Met | 16.67 | 16.67 | https://iitk.ac.in/new/office-orders | Fully Met | 16.67 | https://iitk.ac.in/new/office-orders |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | Fully Met | 16.67 | 16.67 | https://iitk.ac.in/new/office-orders | Fully Met | 16.67 | https://iitk.ac.in/new/office-orders |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | Fully Met | 16.67 | 16.67 | https://iitk.ac.in/new/office-orders | Fully Met | 16.67 | https://iitk.ac.in/new/office-orders |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | | | | | | | |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | Dissemination of information for wide publicity is done through Institute website. https://www.iitk.ac.in/ | Fully Met | 50.00 | Dissemination of information for wide publicity is done through Institute website. https://www.iitk.ac.in/ |
| 3.4 | Form of accessibility of information manual/ handbook[Section 4(1)(b)] | | | | | | | |
| 3.4.1 | Information manual/handbook available in Electronic format | Fully Met | 25 | 25.00 | Yes https://www.iitk.ac.in/ne | Fully Met | 25.00 | Yes https://www.iitk.ac.in/ne |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|----------|---|-----------|------------|---------------|--|------------------|---------------|--|
| 3.4.2 | Information manual/handbook available in Printed format | Fully Met | 25 | 25.00 | Yes https://www.iitk.ac.in/new/public-information | Fully Met | 25.00 | Yes https://www.iitk.ac.in/new/public-information |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)] | | | | | | | |
| 3.5.1 | List of materials available Free of cost | Fully Met | 25 | 25.00 | Available on institute website https://www.iitk.ac.in/new/public-information | Fully Met | 25.00 | Available on institute website https://www.iitk.ac.in/new/public-information |
| 3.5.2 | List of materials available At a reasonable cost of the medium | Fully Met | 25 | 25.00 | ----do---- | Fully Met | 25.00 | Available on institute website https://www.iitk.ac.in/new/public-information |
| 4 | E-Governance | | 200 | 200 | | 200 | 200 | |
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 4.1.1 | English | Fully Met | 14.29 | 14.29 | https://www.iitk.ac.in/new/da ta/Annual-Rep ort-English-2019-20_02-07-21.pdf | Fully Met | 14.29 | https://www.iitk.ac.in/new/da ta/Annual-Rep ort-English-2019-20_02-07-21.pdf |
| 4.1.2 | Vernacular/ Local Language | Fully Met | 14.29 | 14.29 | https://www.iitk.ac.in/new/da ta/Annual-Rep ort-Hindi-2019 | Fully Met | 14.29 | https://www.iitk.ac.in/new/da ta/Annual-Rep ort-Hindi-2019 |

Abey

श्रीमान् श्री / AMITAVARUN
 Director / Administrative
 Section / Controller
 NATIONAL PRODUCTIVITY
 COUNCIL
 (Under Ministry of Commerce & Industry)
 (Under Ministry of Labour)

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|----------------------------------|------------------|---------------|--|
| 4.2 | When was the information Manual/Handbook last updated? | Fully Met | 28.57 | 28.57 | -20_02-07-21. pdf | Fully Met | 28.57 | 27.05.2011 15 August 2023 & 26 January 2024 |
| 4.2.1 | Last date of Annual updation | Fully Met | 28.57 | 28.57 | [F No. 1/6/2011-IR dt 15.4.2013] | Fully Met | 28.57 | 27.05.2011 15 August 2023 & 26 January 2024 |
| 4.3 | Information available in electronic form | Fully Met | 9.52 | 9.52 | | Fully Met | 9.52 | https://www.iitk.ac.in/ |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | | Fully Met | 9.52 | https://www.iitk.ac.in/ |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | | Fully Met | 9.52 | https://www.iitk.ac.in/ |
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | | Fully Met | 9.52 | https://www.iitk.ac.in/new/pu blic-information |
| 4.4 | Particulars of facilities available to citizen for obtaining information | Fully Met | 7.14 | 7.14 | [Section 4(1)(b)(xv)] | Fully Met | 7.14 | https://newoa.g.iitk.ac.in/Tel/https://www.iitk.ac.in/dofa/ h ttps://www.iitk.ac.in/new/data /obtained-from -Estate-Office-for-the-year-2 023-24.pdf |
| 4.4.1 | Name & location of the faculty | Fully Met | 7.14 | 7.14 | | Fully Met | 7.14 | https://newoa.g.iitk.ac.in/Tel/https://www.iitk.ac.in/dofa/ h ttps://www.iitk.ac.in/new/data /obtained-from -Estate-Office-for-the-year-2 023-24.pdf |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | | Fully Met | 7.14 | https://newoa.g.iitk.ac.in/Tel/https://www.iitk.ac.in/dofa/ h ttps://www.iitk.ac.in/new/data /obtained-from -Estate-Office-for-the-year-2 023-24.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|----------------|-------|---------------|--|------------------|---------------|--|
| 4.5.5 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Fully Met | 3.57 | 3.57 | https://www.iit k.ac.in/new/te nders | Fully Met | 3.57 | https://www.iit k.ac.in/new/te nders |
| 4.5.6 | Annual Report | Fully Met | 3.57 | 3.57 | https://www.iit k.ac.in/new/lan nual-reports | Fully Met | 3.57 | https://www.iit k.ac.in/new/lan nual-reports |
| 4.5.7 | Frequently Asked Question (FAQs) | Fully Met | 3.57 | 3.57 | https://www.iit k.ac.in/daaa/f aqs | Fully Met | 3.57 | https://www.iit k.ac.in/daaa/f aqs |
| 4.5.8 | Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | https://www.iit k.ac.in/new/m onthly-return-of-rti-applicati on-1st-appeal | Fully Met | 14.29 | https://www.iit k.ac.in/new/m onthly-return-of-rti-applicati on-1st-appeal |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | https://www.iit k.ac.in/new/m onthly-return-of-rti-applicati on-1st-appeal | Fully Met | 14.29 | https://www.iit k.ac.in/new/m onthly-return-of-rti-applicati on-1st-appeal |
| 4.7 | Replies to questions asked in the parliament[Section 4(1)(d)(2)] | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Fully Met | 28.57 | 28.57 | Total number of replies given to the Ministry against parliamentary | Fully Met | 28.57 | Total number of replies given to the Ministry against parliamentary |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|---|----------|------------|---------------|--|------------------|---------------|--|
| 5 | Information as may be prescribed | | 196 | 196 | | | 196 | 195 |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, Fully Met (b) Earlier CPIO & FAAs from 1.1.2015 | | 20 | 20.00 | Current Central Public Information Officer: Shri Prakalpa Sharma Deputy Registrar Room No. 202, Faculty Building, Indian Institute of Technology Kanpur, Kalyanpur, KA NPUR-20801 6 (Uttar Pradesh), India Current First Appellate Authority: | Fully Met | 20.00 | Current Central Public Information Officer: Shri Prakalpa Sharma Deputy Registrar Room No. 202, Faculty Building, Indian Institute of Technology Kanpur, Kalyanpur, KA NPUR-20801 6 (Uttar Pradesh), India Current First Appellate Authority: |
| Total | | | 196 | 196 | | | 196 | 195 |

Ajay

अभिषेक राय / AMITAVA RAY
 Director (Administration)
 Group of Institutions, IIT
 COO (UNION)
 NATIONAL PRODUCTIVITY
 CENTER, Ministry of Commerce & Industry,
 Government of India
 1100030
 Under Secy. to Govt. of India

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|---------------|--|------------------|---------------|--|
| 5.1.2 | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out | Fully Met | 20 | 20.00 | Prof. Braj Bhushan Officiating Registrar Room No. 209, Faculty Building Indian Institute of Technology Kanpur Kanpur r-208016 https://www.iitk.ac.in/new/data/RTI/Office-Order-of-CPIO-Appointment.pdf | Fully Met | 20.00 | Financial Year 2022-23 Audit Certificate: https://www.iitk.ac.in/new/data/RTI/RTI-Audit-Completion-Certificate-2022-23-31-10-23.pdf Audit Report: https://www.iitk.ac.in/new/data/RTI/Scanned-Financial-Audit-Report |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL Authority.pdf |
|--------------------|--|----------------|------------|---------------|---|------------------|---------------|---|
| Total | | | 100 | 100 | Authority.pdf | 100 | 100 | |
| 6 | Information Disclosed on own Initiative | | | | | | | |
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | | | | | | |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Fully Met | 25 | 25.00 | https://www.iit k.ac.in/new/da ta/RTI/Question_on_RTI_Act_2005_4-17-12-20.pdf | Fully Met | 25.00 | https://www.iit k.ac.in/new/public-information |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ | | | | | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Applicable | 0 | 0 | empty | Not Met | 0 | It is applicable. IIT Kanpur needs to get website audited by cert in empanelled agencies and get valid STQC certificate |
| 6.2.2 | Does the website show the certificate on the Website? | Not Applicable | 0 | 0 | empty | Not Met | 0 | Valid STQC Certificate needs to be uploaded on website |
| Total | | | 25 | 25 | | | 50 | |
| Grand Total | | | 771 | 771 | | | 796 | 761 |