



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR

No. Estt./Notice/2013/IITK/2094

Date : July 29 , 2013

NOTICE


Subject: Festival Advance

It is intimated to all concerned that the members of staff who wish to avail the festival advance should send their application along with a copy of the latest pay slip through respective Head/ In-charges to the Administration Section before ten (10) working days of festival. This advance is admissible only to the **regular staff members, working on regular Pay Band and Grade Pay, of the Institute whose Grade Pay does not exceed Rs. 4800/- (PB-2).**

The application form can be downloaded from the Institute website (Office Order-Administration Section).

All concerned are requested to take note of above and comply with the instructions.

This has the approval of the Competent Authority.


(Manoj Kumar) 29/07/13
Assistant Registrar (Admin.)

Cop to:

1. Director
2. Deputy Director
3. Actg. Registrar
4. Head/ In-charge – Departments/ Sections/ Units/ IDPs
5. Notice Boards
6. Web Master
7. File – Office Order