

Tender document

Department of IME
Indian Institute of Technology Kanpur
Kanpur (UP) 208016 India

Date of Publishing	05-03-2022
Last Date and time of uploading of Bids	15-03-2022 Time: 17:00Hrs.

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <https://www.iitk.ac.in/new/tenders-notice>

Enquiry date: 02-03-2022

Enquiry No: IITK/IME/2021-2022/312

Quotations are invited for **Furniture Items for Lounge room** The detailed technical specification is described below.:

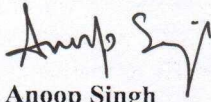
S.No.	Name of Items	Quantity	Technical Specification
1.	Chair	04	A Chair with Cushion Seating and Leatherite Upholstryand Sheesham Wood Structure.
2.	Round Table	01	Round table with top thickness 38mm and cast-iron legs.
3.	Round stool (750x300)	05	A stool top 300 mm dia metal sheet with 25x25 sqmm 14 guage fram structure of height 1050 with leg support
4.	Table counter (3600x450x1000)	01	A table top 25 mm thick with 0.6mm postforming mika pasting size (3600x450x1000). 50x25mm metal structure base and leg of 14 guage thickness.
5.	Centre Table	02	Top PPB 40 MM. Clad with 0.6 MM post formed laminate and 0.6 MM backing laminate. S.S. 202 GRADE leg 18 x 40 MM Pipe with levelling screws.
6.	L shape 4-seater sofa	02	4 Seater Leatherite Sofa, Wooden Frame, SS Leg, Seat & Back Fabric Tapestry, Colour as per Choice.
7.	3-seater sofa	01	3 Seater Leatherite Sofa, Wooden Frame, SS Leg, Seat & Back Fabric Tapestry, Colour as per Choice.

Terms & Conditions:

1. The price of each item should be quoted separately (Any item can be cancelled at any time).
2. Quotation must be valid for 30 days, in case of import this should be valid for 90 days
3. All prices are to be for **IIT Kanpur**.
4. Please provide official e-mail id for conversation post quotation opening.
5. Delivery period must be within 4 weeks from purchase order date.
6. The institute is exempted for payment of Excise duty under notification No. 10/97 & partially custom duty (@5.15%), under notification 51/96 and a road permit will be provided, if applicable. The Concessional Form 'C/D' have been abolished w. e. f. Apr 01, 2007.
7. Our standard payment terms and conditions is **90%** on installation and **10%** after inspection and approval.
8. The **Penalty** @1% per week or part thereof subject to max 10% of the delivery price will be deducted from the balance payment, if supply is not completed within aforesaid delivery period.
9. Preference will be given to only those vendors who have Service/ Repairing center stationed at Kanpur (Single point of contact in Kanpur for any service related issues).
10. No Call Locking will be entertained (in/out stationed). If at all it is required then it will be performed by local Maintenance Engineer.
11. Testing of the product onsite is mandatory.
12. In no case, the suppliers shall be provided with remote access of the servers.
13. It is mandatory to quote for above given optional, else the quotation may be rejected.
14. Reporting time should not be more than 2 hours.
15. Resolving time should not be more than 2 days.
16. At any time prior to the deadline for submission of bid, the Institute may, for any reason, at its own initiative, modify the bid document by amendments. Such amendments shall be uploaded on the website through corrigendum and shall form an integral part of bid document. The relevant clauses of the bid document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective bidders to check the website from time to time for any amendment in the tender document. In case of failure to get the amendments, if any, the Institute shall not be responsible for it.
17. A higher warranty may be given preference.

18. The Institute reserves the right for accepting and rejecting any quotation without assigning any reason thereof. Also, The Institute reserves the right to reject or accept all or any of the offer made above.
19. IIT Kanpur has the right to accept the whole or any part of the tender or portion of the quantity offered or reject it in full without assigning any reason.
20. Vendors are requested to quote only in Indian currency (Rupees). If the vendor wants to quote in an alternate currency, the vendor should seek an explicit permission from the department before sending the bid.
21. If all or any of the components of the equipment is/are to be imported, the vendor holds its full responsibility for its delivery at IIT Kanpur and that too in the stipulated time period. If for any reason the vendor does not want to deliver to IIT Kanpur, the vendor needs to seek an explicit permission from the department, **before** sending the bid.
22. Maximum educational discount should be offered wherever applicable.
23. Mention the country of origin and product should not belongs to PRC.
24. IIT Kanpur is partially exempted from payment of GST (@5% only), IIT Kanpur will provide GST exemption certificate for the same. Institute is partially exempted from GST and the same should be offered in your bid as well. Items used for research & development purpose as specified in column 3 of notification no. 45/2017 & 47/2017 dated 14 Nov 17 will be partially exempted for GST.

Quotations should be in the name of: -



Dr. Anoop Singh
Professor

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